

POLK COUNTY COMMISSIONERS COURT

February 26, 2008 10:00 A.M.

2008-020

PolkCountyCourthouse, 3rd floor Livingston, Texas

NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

1. CALL TO ORDER.

- Invocation
- Pledges of Allegiance

2. PUBLIC COMMENTS.

This item is included on the Agenda to allow public comments on topics that may or may not appear on this agenda. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of five (5) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced and furnished by the presenter.

3. INFORMATIONAL REPORTS.

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

- 4. <u>CONSENT AGENDA</u> (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).
 - A. APPROVE MINUTES OF PREVIOUS MEETING/S: February 12, 2008 (Regular Meeting).
 - B CONSIDER APPROVAL OF SCHEDULE OF BILLS.
 - C. CONSIDER APPROVAL OF PERSONNEL ACTION FORMS.
 - D. CONSIDER RENEWAL OF LEASE AGREEMENT FOR SUPPLEMENTAL COUNTY PARKING AT SEARS PARKING LOT.
 - (E. CONSIDER APPROVAL OF ORDER AWARDING CONTRACT FOR CONSTRUCTION MANAGER AT RISK FOR THE JUDICIAL CENTER PROJECT TO J.E. KINGHAM CONSTRUCTION, AS SELECTED IN PREVIOUS COURT ACTION.
 - F. CONSIDER APPROVAL OF \$10,482 PROJECT TOTAL FOR CONCRETE FOUNDATION AND RETAINING WALL RELATING TO INSTALLATION OF GENERATOR AT OFFICE ANNEX WITH PAYMENT FROM GENERAL FUND BALANCE TO BE REIMBURSED AT FISCAL YEAR END BY ISSUANCE OF LEGALLY AUTHORIZED DEBT (REIMBURSEMENT RESOLUTION).
 - G. CONSIDER APPROVAL OF LISTING OF CAPITAL PURCHASES PREVIOUSLY APPROVED FOR PAYMENT FROM FUND BALANCE/S AND TO BE REIMBURSED BY THE FY2008 YEAR END ISSUANCE OF AUTHORIZED DEBT (REIMBURSEMENT RESOLUTION).
 - H. CONSIDER OFFERS TO PURCHASE TAX FORECLOSED PROPERTIES; (PCT. 1)

LOTS 14 & 15, BLOCK 24, HOLIDAY LAKE ESTATES 34, CAUSE NO. T01-041; LOTS 598 & 607, FORESTER'S RETREAT #3, CAUSE NO. T04-129;

(PCT. 2)

LOT 106, CANYON PARK #1, CAUSE NO. T04-174;

LOT 340, CANYON PARK #2, CAUSE NO. T04-176;

LOT 16, BLOCK 19, IMPALA WOODS #2, CAUSE NO. 99-088;

LOT 19, BLOCK 19, IMPALA WOODS #2, CAUSE NO. 99-086;

LOT 14, BLOCK 44, CEDAR POINT #2, CAUSE NO. 99-100;

(PCT. 4)

LOT 235, CRYSTAL LAKES #1, CAUSE NO. T04-391;

SUB LOT 48, SECTION 2, M.L. CHOATE SURVEY, ABSTRACT 15, (1608 N. HOUSTON), CAUSE NO. 94-173.

- I. RECEIVE COUNTY AUDITOR'S REPORT ON JAIL COMMISSARY AND INMATE TRUST FUND ACCOUNTS, PURSUANT TO L.G.C. §351.0415(d)
- 5. CONSIDER SELECTION AND CONTRACT NEGOTIATION FOR ARCHITECTURAL SERVICES RELATING TO JAIL EXPANSION PROJECT.
- 6. CONSIDER UTILIZATION OF ONE-STEP PROCESS FOR SELECTION OF CONSTRUCTION MANAGER AT RISK ON JAIL EXPANSION PROJECT AND APPROVE SOLICITATION OF REQUEST FOR PROPOSALS.
- 7. CONSIDER ANY NECESSARY ACTION RELATING TO EXPIRATION OF LETTER OF CREDIT FOR CONSTRUCTION OF ROADS IN SUNSET SHORES SUBDIVISION, PCT. 1.
- 8. DISCUSSION AND APPROVAL TO PROCEED WITH REMOVAL OF NON-PROJECT STRUCTURE LOCATED ON SITE OF NEW JUDICIAL CENTER.
- 9. CONSIDER APPROVAL OF ONALASKA SUB COURTHOUSE PHONE SYSTEM UPGRADE, TO INCLUDE METHOD OF FUNDING.
- 10. CONSIDER APPROVAL OF ARBITRAGE REBATE CALCULATION AGREEMENT, RELATING TO STATUTORY REQUIREMENTS FOR COUNTY BONDS.
- 11. CONSIDER ORDER ESTABLISHING FEE TO BE CHARGED FOR A COPY OF AN AUTOPSY REPORT, PURSUANT TO HEALTH & SAFETY CODE, §671.013(c).

ADJOURN

By: John P. Thompson, County Judge

Posted: Thursday, February 21, 2008

I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday, February 21, 2008 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

BARBARA MIDDLETON, COUNTY CLERK

andrea Schmidt

BY:

(Deputy)

FILED FOR RECORD

2000 FEB 21 PM 3: 32

David Willesto POLK COUNTY CLERK



February 26, 2008 Regular Session - 10:00 a.m.

COMMISSIONERS COURT

of Polk County, Texas

County Courthouse, 3rd floor Livingston, Texas

ADDENDUM to Posting # 2008-020

Pursuant to Chapter 551 of the Texas Government Code, the following will serve to amend the Agenda of the Commissioners Court Regular Session scheduled for February 26, 2008 at 10:00 A.M.

AMEND TO ADD;

- 12. DISCUSSION AND POSSIBLE ACTION ON APPLICATION TO TEXAS DEPARTMENT OF AGRICULTURE DESIGNATING POLK COUNTY AS A CERTIFIED RETIREMENT COMMUNITY.
- 13. DISCUSSION AND POSSIBLE ACTION ON REPAIR TO HILLBILLY HEAVEN ROAD AND DAM.

Commissioners Court of Polk County, Texas

By: John P. Thompson, County Judge

Dated: Friday, February 22, 2008

I, the undersigned County Clerk, do hereby certify that the above Addendum to the Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Addendum and that I posted a true and correct copy of said Addendum in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Friday, February 22, 2008 and that said Addendum remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

BARBARA MIDDLETON, COUNTY CLERK

Indua Schmidt, Deputy

FILED FOR RECORD 2008 FEB 22 PM 3: 47

Salian Middleton

POLK COUNTY CLERK

STATE OF TEXAS §

COUNTY OF POLK §

DATE: FEBRUARY 26, 2008 REGULAR MEETING All members - Present

COMMISSIONERS COURT AGENDA POSTING #2008 - 0020

BE IT REMEMBERED ON THIS THE <u>26th</u> DAY OF <u>FEBRUARY</u>, 2008
THE HONORABLE COMMISSIONERS COURT MET IN "REGULAR" CALLED
MEETING WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT, TO WIT:

HONORABLE JUDGE JOHN P. THOMPSON, COUNTY JUDGE, PRESIDING. BOB WILLIS - COMMISSIONER PCT#1, RONNIE VINCENT - COMMISSIONER PCT #2, JAMES J. "Buddy" PURVIS - COMMISSIONER PCT #3, C.T. "TOMMY" OVERSTREET COMMISSIONER PCT #4, BARBARA MIDDLETON, COUNTY CLERK AND RAY STELLY, COUNTY AUDITOR, THE FOLLOWING AGENDA ITEMS, ORDERS AND DECREES WERE DULY MADE, CONSIDERED & PASSED.

- 1. WELCOME & CALLED TO ORDER BY JUDGE JOHN P.THOMPSON AT 10:00 A.M.
 - INVOCATION GIVEN BY FATHER CLIFTON LABBE OF ST. JOSEPH CATHOLIC CHURCH.
 - PLEDGES TO THE U.S. AND TEXAS FLAGS WERE LED BY ELDRIDGE STRIEDEL.

2. PUBLIC COMMENTS:

- A. MARY COOK OF RESORT COUNTRY MADE COMMENTS ABOUT THE CONDITION OF MALLARD POINT ROAD. PRECINCT #1 ROAD CREW CAME OUT TO FIX THE ROAD. NOW SINCE THE HEAVY RAINS, THE ROAD NOW IS WORSE THAN BEFORE.
- B. DONNA BROOKS OF WILD COUNTRY SUBDIVISION TOLD COMMISSIONERS ABOUT DAM ROAD (NOT BEING ABLE TO CROSS) WHICH IS CLOSED NOW FOR OVER A YEAR. HER FATHER (ELDERLY & DISABLED) LIVES ON THE OTHER SIDE OF THE DAM AND SHE HAS TO TRAVEL ALL THE WAY TO HWY.146 AND AROUND, JUST TO VISIT HIS HOUSE TO CARE FOR HIM. IT'S REALLY BAD WHEN IT'S AN EMERGENCY AND SHE CAN'T REACH HIM QUICKLY.

3. INFORMATIONAL REPORTS:

- A. BARBARA MIDDLETON, COUNTY CLERK REMINDED EVERYONE THAT EARLY VOTING CONTINUES UNTIL FRIDAY, FEBRUARY 29th, AND PRIMARY ELECTION DAY IS NEXT TUESDAY, MARCH 4th. 2008.
- B. BID SMITH, VOTER REGISTRAR REMINDED EVERYONE THAT IF YOU HAVE MOVED WITHIN THE COUNTY AND HAVEN'T CHANGED YOUR VOTER CERTIFICATE, YOU MUST RETURN TO YOUR OLD PRECINCT LOCATION TO VOTE ON ELECTION DAY. FOR ANY ADDITIONAL INFORMATION PLEASE CALL 327-6801.

4. CONSENT AGENDA

JUDGE THOMPSON NOTED THAT ITEM (E) WILL HAVE AN ADDENDUM. MOTION:

MOTIONED BY RONNIE VINCENT, SECONDED BY BOB WILLIS, TO APPROVE THE CONSENT AGENDA ITEMS **A THROUGH I**, LISTED AS FOLLOWS; ALL VOTING YES.

A. APPROVE MINUTES OF PREVIOUS MEETING, FEBRUARY 12, 2008 (Regular Meeting), WITH NOTED CORRECTIONS.

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B. APPROVAL & PAYMENT OF SCHEDULE OF BILLS, INCLUDING ADDENDUM. (SEE ATTACHED)

DATE	AMOUNT	CHECK#
2/06/08	1,200,000.00	ACH 153
2/07/08	2,859.50	ACH 154
2/07/08	44,783.80	ACH 155
2/07/08	10,473.70	ACH 156
2/07/08	32,338.98	ACH 157
2/07/08	263,334.11	ACH 158
2/07/08	3,070.48	ACH 159
2/07/08	50,000.00	ACH 160
2/07/08	75,136.01	ACH 161
2/07/08	3,303.64	209484 - 209489
2/08/08	10,000,000.00	ACH 162
2/08/08	1,055,000.00	ACH 163
2/08/08	18,132.10	209490 - 209513
2/08/08	1,000,000.00	ACH 164
2/12/08	200,000.00	ACH 165
2/12/08	1,219,309.38	ACH 166
2/13/08	98,850.00	209514
2/13/08	177,172.00	209515
2/13/08	22,135.43	209516 - 209518
2/13/08	460,649.38	ACH 167
2/14/08	880,000.00	ACH 168
2/15/08	9,657.58	209519 - 209549
2/20/08	282,393.26	209550 - 209657
02/22/08	Addendum (To appear on future schedule)	\$ 93,167.93
TOTAL	\$ 17,108,599.35	,,

- C. APPROVE PERSONNEL ACTION FORMS.
- (SEE ATTACHED)
- D. RENEWAL OF LEASE AGREEMENT FOR SUPPLEMENTAL COUNTY PARKING AT SEARS PARKING LOT.
- E. APPROVAL OF "ORDER" AWARDING CONTRACT FOR CONSTRUCTION MANAGER AT RISK FOR THE JUDICIAL CENTER PROJECT TO J.E. KINGHAM CONSTRUCTION, AS SELECTED IN PREVIOUS COURT ACTION. (SEE ATTACHED)
- F. APPROVAL OF \$10,482.00 PROJECT TOTAL FOR CONCRETE FOUNDATION AND RETAINING WALL RELATING TO INSTALLATION OF GENERATOR AT OFFICE ANNEX WITH PAYMENT FROM GENERAL FUND BALANCE TO BE REIMBURSED AT FISCAL YEAR END BY ISSUANCE OF LEGALLY AUTHORIZED DEBT (REIMBURSEMENT RESOLUTION).
- G. APPROVE OF LISTING OF CAPITAL PURCHASES PREVIOUSLY APPROVED FOR PAYMENT FROM FUND BALANCES AND TO BE REIMBURSED BY THE FY-2008 YEAR END ISSUANCE OF AUTHORIZED DEBT (REIMBURSEMENT RESOLUTION). (SEE ATTACHED)
- H. ACCEPT OFFERS TO PURCHASE TAX FORECLOSURE PROPERTIES;

PCT #1

LOTS 14 & 15, BLOCK 24, OF HOLIDAY LAKE ESTATES #34, CAUSE NO. T01-041; LOTS 598 & 607, OF FORESTER'S RETREAT #3, CAUSE NO. T04-129;

PCT #2

LOT 106, OF CANYON PARK #1, CAUSE NO. T04-174;

LOT 340, OF CANYON PARK #2, CAUSE NO. T04-176;

LOT 16. BLOCK 19. OF IMPALA WOODS #2, CAUSE NO. 99-088;

LOT 19, BLOCK 19, OF IMPALA WOODS #2, CAUSE NO. 99-086;

LOT 14, BLOCK 44, OF CEDAR POINT #2, CAUSE NO. 99-100; **PCT #4**

LOT 235, OF CRYSTAL LAKES #1, CAUSE NO. T04-391; SUBLOT 48, SECTION 2, OF M.L. CHOATE SYRVEY, ABST 15, (1608 N.HOUSTON) CAUSE NO. 94-173.

- I. RECEIVE COUNTY AUDITOR'S REPORT ON JAIL COMMISSARY & INMATE TRUST FUND ACCOUNTS, PURSUANT TO LGC. § 351.0415(d).
- 5. MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, TO SELECT & CONTRACT WITH JOHNSON McKIBBEN FOR ARCHITECTURAL SERVICES RELATING TO THE JAIL EXPANSION PROJECT. ALL VOTING YES.
- 6. MOITIONED BY RONNIE VINCENT, SECONDED BY TOMMY OVERSTREET, APPROVAL TO UTILIZE ONE-STEP PROCESS FOR SELECTION OF CONSTRUCTION MANAGER AT RISK ON JAIL EXPANSION PROJECT & APPROVE SOLICITATION OF REQUEST FOR PROPOSALS. ALL VOTING YES.
- 7. MOTIONED BY BOB WILLIS, SECONDED BY RONNIE VINCENT, APPROVAL TO EXTEND LETTER OF CREDIT FOR CONSTRUCTION OF ROADS IN SUNSET SHORES SUBDIVISION, IN PRECINCT #1.
 ALL VOTING YES.
- 8. MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, APPROVAL TO PROCEED WITH REMOVAL OF BUILDING (ON SOUTHEAST CORNER) OF BLOCK 17, OF NON-PROJECT STRUCTURE LOCATED ON SITE OF NEW JUDICIAL CENTER. (Commissioner Overstreet & Commissioner Vincent agreed to take down the structure) ALL VOTING YES.
- 9. MOTIONED BY RONNIE VINCENT, SECONDED BY BOB WILLIS, TO APPROVE TELEPHONE SYSTEM UPGRADE FOR THE ONALASKA SUBCOURTHOUSE, IN THE AMOUNT OF \$6,659.97, TO BE FUNDED BY GENERAL FUND BALANCE FY-2008, & TO BE PLACED ON A FUTURE REIMBURSEMENT RESOLUTION. ALL VOTING YES.
- 10. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, APPROVAL OF ARBITRAGE REBATE CALCULATION AGREEMENT WITH MODIFICATION NOTED BY D.A. ASSISTANT MICHAEL MURPHY, FOR NOTIFICATION OF ANY SPECIAL SERVICES RELATING TO STATUTORY REQUIRMENTS FOR COUNTY BONDS.

 ALL VOTING YES. (SEE ATTACHED)
- 11. MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, **TO DELETE ITEM #11** "CONSIDER ORDER ESTABLISHING A FEE TO BE CHARGED FOR A COPY OF AN AUTOPSY REPORT, PURSUANT TO HEALTH & SAFETY CODE § 671.013 (c)". ALL VOTING YES.
- 12. MOTIONED BY BOB WILLIS, SECONDED BY RONNIE VINCENT, TO APPONT COMMISSIONER WILLIS & COMMISSIONER VINCENT AS COMMITTEE MEMBERS TO ASSIST KELLY RITCH & LINDA PARKER IN DEVELOPING INITIAL INFORMATION TO RETURN TO COURT WITH RECOMMENDATION ON SUBMITTING APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR POLK COUNTY'S DESIGNATION AS A CERTIFIED RETIREMENT COMMUNITY. THE APPLICATION FEE IS \$10,082.25 FOR A FIVE YEAR CERTIFICATION. ALL VOTING YES.

13. MOTIONED BY BOB WILLIS, SECONDED BY JAMES J. "Buddy" PURVIS, AUTHORIZE COMMISSIONER WILLIS TO PROCEED WITH ENGINEERING RESEARCH & PLAN, GET DETAILS & COMPLETE COST ESTIMATES, FOR REPAIRING WILD COUNTRY LAKE ESTATES DAM ROAD UTILIZING PCT #1 OPERATING FUNDS & REPORT BACK TO THE COURT.

ALL VOTING YES.

DISCUSSION:

THE DAM ROAD HAS BEEN CLOSED OVER A YEAR, AND THE RESIDENTS DO NOT HAVE ACCESS TO REACH THE OTHER SIDE OF THE SUBDIVISION. IT WAS NOTED BY COMMISSIONER WILLIS THAT THE ROAD OVER THE DAM WAS ACCEPTED AS A COUNTY ROAD (LAST YEAR) AND WE HAVE THE OBLIGATION TO REPAIR IT SO THE WHOLE SUBDIVISION CAN HAVE EMERGENCY SERVICES.

DISTRICT ATTORNEY LEE HON GAVE LEGAL OPINION CONCERNING REPAIRING THE DAM ROAD.

ELIZABETH "LIZ" ELLIS, TREASURER OF WILD COUNTRY P.O.A. INFORMED THE COURT OF SPECIAL CIRCUMSTANCES RELATING TO WATER LINES AND TELEPHONE CABLE THAT IS ALSO UNDER THE DAM ROAD.

ADJOURN:

MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO ADJOURN COURT THIS 26th DAY OF FEBRUARY, 2008 AT 10:40 A.M. ALL VOTING YES.

JOHN P. THOMPSON, COUNTY JUDGE

BARBARA MIDDLETON, COUNTY CLERK

C:\Barbara M\COMMCRT.2007\FEB 26.2008.wpd

061

SCHEDULE OF BILLS BY FUND

VOL. 54 PAGE 373

FUND DESCRIPTION

DISBURSEMENTS

015 ROAD & BRIDGE ADM

DEBT SERVICE FUND

600,000.00 600,000.00

TOTAL OF ALL FUNDS

1,200,000.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

 $54\,\mathrm{PAGE}$ 374 SCHEDULE OF BILLS BY FUND VOL.

FUND DESCRIPTION

DISBURSEMENTS

101 ADULT SUPERVISION

185 CCAP - JUVENILE PROBATION 2,080.37 779.13

TOTAL OF ALL FUNDS

2,859.50

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

FUND	DESCRIPTION	DISBURSEMENTS	,6
010	GENERAL FUND	29,365.80	119
015	ROAD & BRIDGE ADM	6,922.76	<i>X</i> '
027	SECURITY	223.74	, () '
048	DISTRICT ATTY SPECIAL FUND	1,330.98	λ^{\cup}
051	AGING	600.10	1'
101	ADULT SUPERVISION	4,291.18	4
185	CCAP - JUVENILE PROBATION	2,049.24	
	TOTAL OF ALL FUNDS	44.783.80	

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR (

JOHN P. THOMPSON

VOL. $54\,\mathrm{PAGE}$ $376\,\mathrm{schedule}$ of Bills by Fund

FUND	DESCRIPTION	DISBURSEMENTS	56
010	GENERAL FUND	6,867.84	41
015	ROAD & BRIDGE ADM	1,619.08	. 7 11
027	SECURITY	52.34	Λ (Ζ'
048	DISTRICT ATTY SPECIAL FUND	311.28	1
051	AGING	140.34	y
101	ADULT SUPERVISION	1,003.56	
185	CCAP - JUVENILE PROBATION	479.26	
	TOTAL OF ALL FUNDS	10,473.70	

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS	
010	GENERAL FUND	21.571.54	(19)
015	ROAD & BRIDGE ADM	4,401.88 86,92	
027 048	SECURITY DISTRICT ATTY SPECIAL FUND	1.650.18	
051	AGING	195.60	ΛC
101	ADULT SUPERVISION	2,984.82	Μ .
185	CCAP - JUVENILE PROBATION	1.448.04	4
	TOTAL OF ALL FUNDS	32,338.98	

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS	1
010 015 027 048 051 101 185	GENERAL FUND ROAD & BRIDGE ADM SECURITY DISTRICT ATTY SPECIAL FUND AGING ADULT SUPERVISION CCAP - JUVENILE PROBATION	173.171.85 41.402.18 1.392.49 7.593.85 3.930.41 24.159.63 11.683.70	AcHIST
	TOTAL OF ALL FUNDS	263,334.11	

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

ACITION

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION

DISBURSEMENTS

010 GENERAL FUND

015 ROAD & BRIDGE ADM

2,652.03 418.45

TOTAL OF ALL FUNDS

3,070.48

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

 $54\,\mathrm{PAGE}$ $380\,$ schedule of BILLS BY FUND VOL.

FUND DESCRIPTION

DISBURSEMENTS

020

CONSTRUCTION FUND

50,000.00

TOTAL OF ALL FUNDS

50,000.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE

KIHILO

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION

DISBURSEMENTS

010 GENERAL FUND 75,136.01

TOTAL OF ALL FUNDS

75.136.01

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

VOL.	${f 54}$ page	382	SCHEDULE OF BILLS BY FUND
FUND	DESCRIPTION		DISBURSEMENTS
010 015 027	GENERAL FUND ROAD & BRIDGE ADM SECURITY		2,568.64 675.00 60.00

TOTAL OF ALL FUNDS

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

3,303.64

JOHN P. THOMPSON

541. 621 VOL. 54 PAGE 383

FUND DESCRIPTION

DISBURSEMENTS

019 JUDICIAL CENTER CONSTRUCTION F 10,000,000.00

TOTAL OF ALL FUNDS

10.000.000.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

 $54\,\mathrm{PAGE}$ 384VOL.

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION

DISBURSEMENTS

010 GENERAL FUND 015 ROAD & BRIDGE ADM 061

DEBT SERVICE FUND

TOTAL OF ALL FUNDS

500,000.00 295,000.00 260,000.00

1,055,000.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

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FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	16,703.73
015	ROAD & BRIDGE ADM	959.88
027	SECURITY	147.13
040	LAW LIBRARY FUND	50.50
051	AGING	156.86
093	CO CLERK RECORDS MGMT FUND	114.00
	TOTAL OF ALL FUNDS	18,132.10

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

Agg. COUNTY AUDITOR (

JOHN P. THOMPSON

COUNTY JUDGE

Rargie Nainswak

SCHEDULE OF BILLS BY FUND

VOL.

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FUND DESCRIPTION

DISBURSEMENTS

020 CONSTRUCTION FUND

1,000.000.00

TOTAL OF ALL FUNDS

1,000,000.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

ASS .

COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE

ACIGO

Rargie Mainswork

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION

DISBURSEMENTS

GENERAL FUND 010

ROAD & BRIDGE ADM 015

75,000.00 125,000.00

TOTAL OF ALL FUNDS

200,000.00

Ragie Mainswa

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE

ACH 165

54 PAGE 388VOL.

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION

DISBURSEMENTS

061 DEBT SERVICE FUND

1,219,309.38

TOTAL OF ALL FUNDS

1,219,309.38

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

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FUND DESCRIPTION

DISBURSEMENTS

010 GENERAL FUND

98,850.00

TOTAL OF ALL FUNDS

98,850.00

- Jake Consignation

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

YOL. 54 PAGE 390 SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION

DISBURSEMENTS

015 ROAD & BRIDGE ADM

177.172.00

TOTAL OF ALL FUNDS

177,172.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

OTTOR CARAGUEN Chinshoft

JOHN P. THOMPSON

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION

DISBURSEMENTS

061 DEBT SERVICE FUND 22,135.43

TOTAL OF ALL FUNDS

22.135.43

Hagie Malinownt

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

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SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION

DISBURSEMENTS

061 DEBT SERVICE FUND

460,649.38

TOTAL OF ALL FUNDS

460,649.38

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

ASSI

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE

per la

SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	550,000.00
015	ROAD & BRIDGE ADM	200,000.00
017	LATERAL ROAD FUND	90,000.00
061	DEBT SERVICE FUND	40,000.00
	TOTAL OF ALL FUNDS	880,000.00

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THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

54 PAGE 394 VOL.

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION

DISBURSEMENTS

010 GENERAL FUND

015 ROAD & BRIDGE ADM

051 AGING

8.319.75

1,333.53

TOTAL OF ALL FUNDS

9,657.58

4.30

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

SCHEDULE OF BILLS BY FUND

VOL. 54 PAGE 395

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	100 615 00
		120,615.89
015	ROAD & BRIDGE ADM	157,327.45
040	LAW LIBRARY FUND	81.00
051	AGING	2,893.14
056	SHERIFF-COMMISSARY FUNDS	301.48
088	JUDICIARY FUND	109.30
090	DRUG FORFEITURE FUND	1.065.00
	TOTAL OF ALL FUNDS	282,393.26

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

RAY STELLY

COUNTY AUDITOR

JOHN P. THOMPSON

VOL.

ADDENDUM SCHEDULE OF BILLS FOR FEBRUARY 26, 2008 FY 2008



COMPANY NAME	DESCRIPTION	DEPARTMENT	LINE ITEM	AM	OUNT
ARMOR RESEARCH CO	FREIGHT ON SUPPPLIES	R&B#2	015-622-337	\$	57.59
CLARK, FRANKIE, MD	PERSONNEL PHYSICAL	PERSONNEL	010-696-405	\$	150.00
DEEP EAST TEXAS C OF G	BUDGET GULF COAST STRATEGIC	GENERAL	010-691-470	\$	11,460.69
EAST TEXAS COPY SYSTEM	COPIER MAINTENANCE	R&B#1	015-621-315	\$	40.00
FISH & STILL EQUIP. CO., INC	TRACTOR	R&B#4	015-624-573	\$	45,250.00
FOSTER, BRENT	REIMBURSEMENT	SHERIFF DEPT	010-560-330	\$	63.00
INDIGENT HEALTH	MEDICAL EXPENSES	SOCIAL SERV.	010-645-404	\$	6,632.05
JAIL MEDICAL	MEDICAL EXPENSES	JAIL	010-512-391	\$	7,647.26
LANG DISTRIBRUTING CO	INDIGENT	SOC SERVICES	010-645-315	\$	29.25
LEXIS-NEXIS	INDGENT	SOC SERVICES	010-645-315	\$	30.75
POLK COUNTY CIVIGENICS	CONTRACT SERVICES		010-512-440	\$	15,264.00
POLK COUNTY ENTERPRISE	SUBSCRIPTION	PERSONNEL	010-696-315	\$	20.00
POLK CO. SHERIFF DEPT	PURCHASE TOOLS SHERIFF SALE	R&B#4	015-624-337	\$	50.00
POLK COUNTY TITLE, INC	LEGAL TITLE WORK	COMM COURT	010-401-488	\$	2,539.00
PROBATION DEPARTMENT	TELEPHONE EXPENSE	PROBATION	010-465-480	\$	325.14
RMS	ROCK	R&B#4	015-624-339	\$	182.00
SNOWDEN DISTRICUTING CO	RENTAL DISH WAHER	JAIL	010-512-490	\$	125.00
SOUTHEAST TEXAS FORENS		GENERAL	010-691-405	\$	2,800,00
STAR GRAPHICS OFFSET INC	CONTRACT SERVICES	POSTAGE MAC	010-409-331	\$	215.25
TEXAS DEPT OF STATE HEAL		FIR MARSHALL	010-697-481	\$	106.00
TEXAS STATE DIREC. PRESS	SUBSCRIPTION	COMM. COURT	010-401-352	\$	180.95
TOTAL				\$	93,167.93
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February 13, 2008 - February 26, 2008

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February 13, 2008 - February 26, 2008

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STATE OF TEXAS

COUNTY OF POLK





ORDER AWARDING CONTRACT FOR CONSTRUCTION MANAGER-AT-RISK

WHEREAS, Polk County, Texas (the "County") needs to construct a Judicial Center to improve efficiency in its judicial system (the "Project"); and

WHEREAS, the County has selected an architect for the Project that the County determined to be the most highly qualified architect pursuant to the provisions of Section 2254.004 of the Texas Government Code; and

WHEREAS, the County has previously granted the exceptions in Section 262.024(a)(2) and Section 271.056(2), Texas Local Government Code, relating to safety of its residents; and

WHEREAS, the County has previously reviewed alternative construction methods permitted under Section 271.111 et seq. of the Texas Local Government Code and by prior action has determined that the Construction Manager-at-Risk method will provide the County with the best value for this Project; and

WHEREAS, the County has performed the selection process for a Construction Manager-at-Risk in accordance with the requirements of Section 271.118 of the Texas Local Government Code, and has determined the contractor that will provide the best value to the County for this Project;

NOW, THEREFORE, BE IT ORDERED BY THE COMMISSIONERS COURT OF POLK COUNTY, TEXAS:

Section 1. <u>Findings</u>. The declarations, determinations and findings declared, made and found in the preamble to this Order are hereby adopted, restated and made a part of the operative provisions hereof.

Section 2. <u>Determination of Best Value</u>. The Commissioners Court hereby finds that J.E. Kingham Construction is the contractor that will provide the County with the best value for this Project.

Section 3. <u>Contract Terms</u>. The Commissioners Court hereby finds that it is in the best interest of the County to enter into a contract with J.E. Kingham Construction ("Construction Manager") for preconstruction and construction services for the County's Project as set forth in the selection documents and proposal, with the Construction Manager's fee for preconstruction services being $\frac{\$-0-}{100}$, the Construction Manager's fee for construction services being $\frac{\$-0-}{100}$, and the cost of general conditions for the Project being the amount determined by execution of Amendment No. 1 of the contract,

on the condition that the Construction Manager shall not perform construction services on the Project until and unless the Construction Manager's proposal for a Guaranteed Maximum Price for the Project has been approved by the Commissioners Court in a subsequent meeting.

Section 4. <u>Authorization</u>. The Commissioners Court hereby authorizes the County Judge, or his designee, to execute a contract with the Construction Manager for preconstruction and construction services for the Project on the terms set forth above, and on such other terms and conditions as the County Judge may deem necessary or advisable.

PASSED AND APPROVED this 26th day of February, 2008.

John Thompson, County Judge

Polk County, Texas

ATTEST:

County Clerk Polk County, Texas

by: Schelana Walker

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MEDIL.

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REIMBURSEMENT RESOLUTION CAPITAL OUTLAY PURCHASES FEBRUARY 26, 2008 FY2008

COMPANY NAME	DESCRIPTION	DEPARTMENT	LINE ITEM	AMOUNT	COURT DATE
COMMENTAL	SOFTWARE	SHERIFF DEPT	010-503-573	\$ 16,500.00	10/9/2007
All In the Column of the Colum	ROOFING	MAINT ENG	010-511-574	i	10/23/2007
proports, ore:	ROOFING	MAINT ENG	010-511-574	1	10/23/2007
D P SOLUTIONS INC.	COMPUTERS	TAX OFFICE	010-510-573	\$ 2,337.00	10/9/2007
KLOTZ & ASSOCIATES INC	ENGINEERS	R&B#1	015-621-575	\$ 3,630.00	
KLOTZ & ASSOCIATES INC	ENGINEERS	R&B#3	015-623-575	\$ 2,266.00	
TELCOM SUPPLY INC	TELEPHONE	SHERIFF DEPT	010-560-573	\$ 3,914.99	11/23/2007
TEK-COM TECHNOLOGIES INC		SHERIFF DEPT	010-503-573	\$ 583.00	10/9/2007
VERIZON WIRELESS	BROADBANDACCESS	SHERIFF DEPT	010-503-573	\$ 389.28	10/9/2007
VERIZON WIRELESS	BROADBANDACCESS	SHERIFF DEPT	010-503-573	\$ 389.28	10/9/2007
WIMBERLY & ASSOCIATES	OFFICE ANNEX	MAINT ENG	010-511-574	\$ 87,195.75	9/12/2005
TOTAL				\$ 140,655.30	



Pinnacle Arbitrage Compliance LLC 5400 LBJ Freeway, Suite 1325 Dallas, Texas 75240

Main: (214) 580-1220

February 27, 2008

Mr. John P. Thompson County Judge Polk County 101 West Church Street, Suite 300 Livingston, Texas 77351

Arbitrage Rebate Calculation Agreement for Polk County, Texas

Dear Mr. Thompson:

This letter (the "Agreement"), sets forth the terms and conditions on which Pinnacle Arbitrage Compliance LLC ("we" or "Pinnacle") will perform the services outlined below (the "Services") to Polk County, Texas ("you" or "Client") as they relate to arbitrage rebate calculations for the various bond issues of the Client (the "Bonds").

Scope of Services

- 1. Pinnacle will prepare a computation to determine the arbitrage rebate amount (the "Rebate Amount") for the Bonds as described in §148(f)(2) of the Internal Revenue Code of 1986, as amended (the "Code") and Treasury Regulations Section 1.148 (the "Regulations"). The Rebate Amount is equal to the excess of the amount earned on the investment of all gross proceeds over the amount that would have been earned if such gross proceeds were invested at the bond yield.
- 2. Upon the completion of our work, we will provide a rebate report for the Bonds, which will contain a signed opinion and detailed supporting schedules indicating the Rebate Amount, computed in accordance with the Code and the Regulations. If a remittance is due to the United States Treasury, we will assist you in completing the Internal Revenue Service Form 8038-T and will provide you with filing instructions to make the payment.

Fees and Expenses

- 3. Our fees to compute the Rebate Amount for the Bonds will be a base fee of \$1,400 per issue per bond year. An invoice will be issued at the time the completed report is sent to you and is payable upon receipt.
- 4. The structure and complexity of certain bond issues may require or benefit from additional services for which additional fees will be charged, generally at a rate of \$500 per additional service per Bond Year. Examples of these services include, but are not limited to, the following:

Mr. John P. Thompson Polk County, Texas

February 27, 2008 Page 2 of 4

Additional Charges for Special Services Related to:	Fees Per Issue Per Bond Year (*)
Variable Rate Bond Issues	\$500
Inclusion of hedge bond transactions in bond yield calculation	\$1,000
Inclusion Debt Service Fund not meeting debt service fund exception	\$500 per fund
Allocations required for bond proceeds invested in a commingled fund	\$500 per fund
Transferred proceeds transactions due to refundings	\$500 per refunding
Yield Restriction Analysis and Yield Reduction Payment Computation	\$500
Application of the Universal Cap rules	\$500
Preparation of an IRS Refund Request	\$5,000
Penalty in Lieu of Rebate Calculations: Semiannual Fee	\$1,000
(*) A "Bond Year" represents a one-year period from the delivery date of the bonds and each subsequent anniversary date of the delivery of the bonds, or shorter period if selected by the Issuer.	

4a. Pinnacle shall obtain prior approval from the Client before initiating any of the additional services outlined above.

Term of the Agreement

5. This Agreement will apply for a five-year period ending commencing on the date this Agreement is executed, unless earlier terminated as set forth below. Both the Client and Pinnacle may cancel this Agreement with 30 days written notice with or without cause. The Client shall pay for work-in-progress, completed Services and expenses incurred by Pinnacle through the effective date of any termination.

No Coordination with Private Activity Regulations

6. The purpose of our engagement is to determine the Rebate Amount pursuant to §148(f)(2) of the Code. Sections 141-147 of the Code and the related Treasury Regulations set forth requirements with respect to the amount of bond proceeds that may be used for the benefit of a private person or entity. Treasury Regulations Section 1.141-6(a) requires that allocations of expenditures of bond proceeds for purposes of computing the Rebate Amount must be the same as the allocations of expenditures used to test the private use of projects financed with proceeds of the Bonds.

Mr. John P. Thompson Polk County, Texas February 27, 2008 Page 3 of 4

7. For purposes of calculating the Rebate Amount, our calculations assume that the allocation of the expenditures of Bond proceeds as provided to us are the same for both purposes of Sections 141-147 and Section 148 of the Code. The scope of this engagement does not include procedures to analyze the private use limitations associated with the Bonds.

Limitation of Liability

- 8. The total aggregate liability of Pinnacle under this Agreement shall be limited to any penalty and/or interest imposed on the Client by the United States Internal Revenue Service on any additional Rebate Amount which results from a proven error by Pinnacle in rendering the Services outlined in this Agreement. The Client, and not Pinnacle, shall be responsible for paying the correct Rebate Amount due.
- 9. Neither of us will, in any event, be liable to the other, for any reason, for any consequential, incidental, special, punitive or indirect damages, including loss of profits, revenue, data, use of money or business opportunities, regardless of whether notice has been given or there is an awareness that such damages have been or may be incurred.

Other Terms

- 10. The Client will timely notify Pinnacle of any refunding or defeasance transactions involving any bond subject to this Agreement. Such notification is critical as a refunding or defeasance transaction may accelerate the required calculation of the Rebate Amount. Failure to notify Pinnacle of refunding or defeasance transactions could cause a filing with the United States Treasury to be late, which could result in penalties and interest.
- 11. None of the work that we will perform under this engagement will constitute an attest engagement in accordance with generally accepted auditing standards. The advice and Services provided hereunder are solely for the calculation of the Rebate Amount, and are to be used for no other purpose. We assume no responsibility to keep you apprised of developments in the tax law relative to this engagement after it has been completed. We will not audit the information provided to us and will express no opinion as to the completeness, accuracy, or sufficiency of such information for purposes of calculating the Rebate Amount.
- 12. Pinnacle shall own all work papers prepared by it to document, in accordance with professional obligations, performance of the Services, and it may retain, in confidence, copies of reports and other documents prepared by it.

If the terms of this Agreement are satisfactory, please sign one copy of this Agreement acknowledging our agreement and return it to Pinnacle. We very much appreciate the opportunity to serve you. If you have any questions, please contact Mr. Terry Burke at (214) 580-1230.

Very truly yours,

Pinnacle arbitrage Compliance LLC

Mr. John P. Thompson Polk County, Texas

February 27, 2008 Page 4 of 4

Acknowledged:

Polk County, Texas

father

Signature

02/27/08

Date

John P. Thompson

Printed Name

County Judge

Title



Texas Department of Agriculture GO TEXAN Certified Retirement Community Program

Todd Staples, Commissioner

Why Market to Retirees?

- Texas is the 2nd most popular retirement state;
- Texas economy is reaping an additional \$751 million annually from older migrants;
- 22% of the Texas population will be retirement eligible by 2030;
- Senior household has the same economic benefit as adding 1.5 jobs in a community;
- Retirees are looking for smaller rural communities with access to urban services;
- Native Texans account for 1/5 of retirees returning to Texas;
- · Retirees are moving to be closer to family or care providers;
- Spend average \$36,000 year and pay \$3000 in state & local taxes; and
- Dedicated income or "Mailbox Money" from Social Security, pensions, savings, etc.

Why Baby Boomer Retirees?

- 1 in 5 boomers will relocate upon retirement;
- · Retiring younger starting at around age 55;
- · Healthier, more affluent, more active;
- \$2.3 trillion in annual spending power held by highly educated retirees;
- · Purchase new homes, pay taxes, create jobs for the community;
- Looking for amenities (shopping, restaurants, recreation), good health services, etc.;
- · Looking for sunny climates, lower cost of living, and a better community lifestyle;
- · Provide leadership in community service; and
- Create dependable full-time and part-time workforce.

Tourism Link to Retiree Recruitment

- Potential retirees visit different communities over 3 to 5 years, staying approximately 5 nights per visit;
- They visit first, then retire, then tell their friends and they visit and then retire there;
- People over age 50 account for 70% of tourism spending; and
- 13% of Texas and U.S. travelers are retirees.

Sources: U.S. Census Bureau; AgingTexasWell.org; Stateline.org; Dallasnews.com; Dr. Mark Fagan-JSU; Thomas, Warren + Associates; North Carolina Center for Creative Retirement; Ray Perryman

Certified Retirement Community Program - TDA's Role

The Texas Certified Retirement Community Program is a new initiative from the Texas Department of Agriculture (TDA) to help Texas communities encourage retirees and potential retirees to make their homes in Texas communities that have met the criteria for certification by the department as a Texas Certified Retirement Community.

The Mission:

- Promote Texas as a retirement destination to retirees and potential retirees both in and outside Texas (According to the North Carolina Center for Creative Retirement, Texas is now the #2 most popular retirement destination).
- Encourage tourism to Texas as a desirable retirement location and for the visitation of those who have chosen to retire in this state;
- Establish a certification program that is user friendly and informative; and
- Maintain a certification program that is reliable and trusted.

The Tools:

- Create a Web site to market each certified retirement community;
- Direct inquiries to certified communities;
- Work with and support each certified retirement community to evaluate the qualities that make it a retirement destination; and
- Develop an event to showcase the benefits of retirement in Texas.



For more information contact:
Texas Department of Agriculture
Rural Economic Development Division
Texas Retirement Certification Program
1-877-428-7848 512-936-0273

Certified Retirement Community Program – Getting Certified

Who is Eligible?

Any community in Texas wanting to showcase itself as a retirement location and a tourism destination.

Benefits:

- Statewide marketing campaign to attract retirees and tourists;
- Positive economic and social impact to the community;
- No tax abatements or incentives required;
- Tools to assess community strengths/weaknesses for recruiting retirees;
- Economic benefit of adding 1.5 jobs per senior household; and
- Wealth of knowledge available for community service and employment.

How to Get Certified?

- Designate a board to serve as the community's official sponsor and resource team;
- Complete the application and satisfy the program requirements to become certified;
- Submit the application fee, as required by statute, with application;
- Maintain the program standards to retain certification; and
- Re-certify and pay application fee by the fifth anniversary date of initial certification.

Retiree Desirability Assessment:

- Community overview
- Local housing availability
- Employment opportunities
- Availability of emergency medical services
- Continuing education
- Recreational areas and facilities
- Festivals and events
- Tax structure

- Personal safety
- Availability of assisted living health care services
- Public transportation and major highways
- Leisure living
- Performing arts
- Sports at all levels
- Marketing plan for the program
- Long-term plan for assisting retirees



Photo Courtesy of Texas Forest Service - Ron Billings

For more information contact:
Texas Department of Agriculture
Rural Economic Development Division
Texas Retirement Certification Program
1-877-428-7848 512-936-0273

INSTRUCTIONS FOR GO TEXAN CERTIFIED RETIREMENT COMMUNITY PROGRAM APPLICATION FORM RED-103

SECTION A

1. CLIENT INFORMATION

- Enter the City or County name.
- Check the box that identifies whether community is in a city or county.
- Enter the Comptroller Taxpayer ID No.

SECTION B

1. CHIEF ELECTED OFFICIAL

- Check the box that identifies the title of the Chief Elected Official in the city or county.
- Enter the Chief Elected Official's full name, telephone and fax numbers, E-mail and Web Addresses.

2. MAILING ADDRESS

• Enter the full mailing address of the Chief Elected Official.

SECTION C

1. LOCAL CONTACT PERSON

Enter the suffix, full name, title, telephone and fax numbers, and E-mail address of the local contact person (Sponsor).

2. MAILING ADDRESS

Enter the full mailing address of the local contact person (Sponsor).

3. FACILITY ADDRESS - PHYSICAL ADDRESS OF CONTACT PERSON

Enter the full physical address - not a P.O. Box.

SECTION D

1. WEB SEARCH CRITERIA (THIS INFORMATION WILL NOT BE USED IN THE SCORING PROCESS)

Check the boxes that identify the facilities and services available to the retirement community. If the facility or service is not available, check the "None" box.

Page

SECTION E
1. POPULATION INFORMATION Enter the exact population based on the latest Census.
SECTION F
1. PAYMENT
Please use the following formula to calculate your payment for this program:
Payment = Exact population x .25 cents or \$5,000.00 (whichever is the higher amount) = \$ Check the box that identifies the method of payment.
 Enter the amount of payment you are sending in with this application. Mail the payment with the application to the TDA address indicated.
SECTION G
1. CHIEF ELECTED OFFICIAL SIGNATURE
 Please read the entire statement. Sign and date the form.
SECTION H

SECTION H

1. CHECKLIST FOR CERTIFIED RETIREMENT COMMUNITY PROGRAM APPLICATION Please use this checklist to ensure you are sending TDA all of the required information and documentation.